

**Harbor Business Services, Inc.
aka Diamond Community Management**

Operating Statement (12 Months Summary)

CW Division 12 STEP Association

December 2019

| | JAN 19 | FEB 19 | MAR 19 | APR 19 | MAY 19 | JUN 19 | JUL 19 | AUG 19 | SEP 19 | OCT 19 | NOV 19 | DEC 19 | Total |
|--|--------------------|-----------------|--------------------|--------------------|--------------------|-------------------|--------------------|-------------------|--------------------|-------------------|--------------------|-----------------|--------------------|
| Revenue | | | | | | | | | | | | | |
| 4000 Dues Assessme | 6,857.00 | 7,000.00 | 7,206.00 | 6,666.00 | 7,676.00 | 6,969.00 | 6,969.00 | 6,767.00 | 8,686.00 | 6,969.00 | 7,334.00 | 6,767.00 | 85,866.00 |
| 4100 Late Charge Fe | 0.00 | 0.00 | 0.00 | 0.00 | 210.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 70.00 | 0.00 | 280.00 |
| 4160 Interest Income | 26.78 | 24.20 | 26.80 | 28.20 | 31.20 | 30.20 | 31.22 | 13.97 | 2.34 | 1.70 | 1.11 | 463.77 | 681.49 |
| Total Revenue | 6,883.78 | 7,024.20 | 7,232.80 | 6,694.20 | 7,917.20 | 6,999.20 | 7,000.22 | 6,780.97 | 8,688.34 | 6,970.70 | 7,405.11 | 7,230.77 | 86,827.49 |
| Operating Expenses | | | | | | | | | | | | | |
| 5005 Annual Corp. Re | 0.00 | 0.00 | 0.00 | (10.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (10.00) |
| 5010 Management Fe | (500.00) | (500.00) | (500.00) | (500.00) | (500.00) | (500.00) | (500.00) | (500.00) | (500.00) | (500.00) | (500.00) | (500.00) | (6,000.00) |
| 5130 Postage | 0.00 | 0.00 | 0.00 | 0.00 | (4.95) | (15.40) | (13.75) | 0.00 | 0.00 | (60.70) | (5.30) | 0.00 | (100.10) |
| 5190 Administrative E | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (45.31) | 0.00 | 0.00 | (45.31) |
| 5200 Maintenance & f | (1,602.90) | 0.00 | 0.00 | 0.00 | (1,459.08) | (303.04) | (2,270.78) | (1,470.22) | 0.00 | (400.57) | (1,473.15) | 0.00 | (8,979.74) |
| 5300 Electricity | 0.00 | (31.99) | (27.39) | (37.39) | (25.10) | (24.93) | (24.93) | (49.94) | 0.00 | (24.93) | (24.93) | (24.93) | (296.46) |
| 5315 Sewer Expense | (10,621.19) | 0.00 | (11,490.95) | 0.00 | (10,609.02) | 0.00 | (10,757.30) | 0.00 | (11,272.41) | 0.00 | (11,311.43) | 0.00 | (66,062.30) |
| 5441 Taxes Preparati | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (185.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (185.00) |
| 5520 Insurance | 0.00 | 0.00 | 0.00 | 0.00 | (1,399.00) | (236.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (1,635.00) |
| 5570 Website | 0.00 | (62.32) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (167.88) | (99.95) | 0.00 | 0.00 | (330.15) |
| Total Operating Expenses | (12,724.09) | (594.31) | (12,018.34) | (547.39) | (13,997.15) | (1,264.37) | (13,566.76) | (2,020.16) | (11,940.29) | (1,131.46) | (13,314.81) | (524.93) | (83,644.06) |
| Non-Operating Expenses | | | | | | | | | | | | | |
| 8010 Transfer to Rese | 0.00 | 0.00 | 0.00 | 10,285.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10,285.00 |
| Total Non-Operating Expenses | 0.00 | 0.00 | 0.00 | 10,285.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10,285.00 |
| Other Income & Expenses | | | | | | | | | | | | | |
| 9010 Transfer Op to F | 0.00 | 0.00 | 0.00 | (10,285.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (10,285.00) |
| Total Other Income & Expenses | 0.00 | 0.00 | 0.00 | (10,285.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (10,285.00) |
| Net Income (Loss) | (5,840.31) | 6,429.89 | (4,785.54) | 6,146.81 | (6,079.95) | 5,734.83 | (6,566.54) | 4,760.81 | (3,251.95) | 5,839.24 | (5,909.70) | 6,705.84 | 3,183.43 |

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|--------|--------|--------|--------|--------|--------|-------|-------|-------|--------|-------|--------|-------|
|--------|--------|--------|--------|--------|--------|-------|-------|-------|--------|-------|--------|-------|
